

# Downloadable ACT 1 Installation File

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ACT 1 "PC System" Support Document  
(818) 347-6400 | [www.act1systems.com](http://www.act1systems.com)

Clients installing a fresh/new copy of ACT 1 software via the downloadable installation file have unique steps they must take as shown below. For updating an existing installation of ACT 1 software, please use "[Check for Updates](#)" instead. And follow separate steps to [install ACT 1 access \(add new users\) to an existing multi-user/server setup](#).

## Step 1 – Download File

Download the installer (using the link provided in the email from ACT 1). When prompted by your browser, choose to **SAVE FILE** (rather than open). Wait for download to complete. It will be a ZIP file. Do not unzip this file.

## Step 2 – Unblock ZIP File

After you download the ZIP file, but *before* you unzip/extract it, "**unblock**" the security on the ZIP file. See the screenshot to the right for how to unblock a ZIP file.



## Step 3 – Anti-Virus Settings

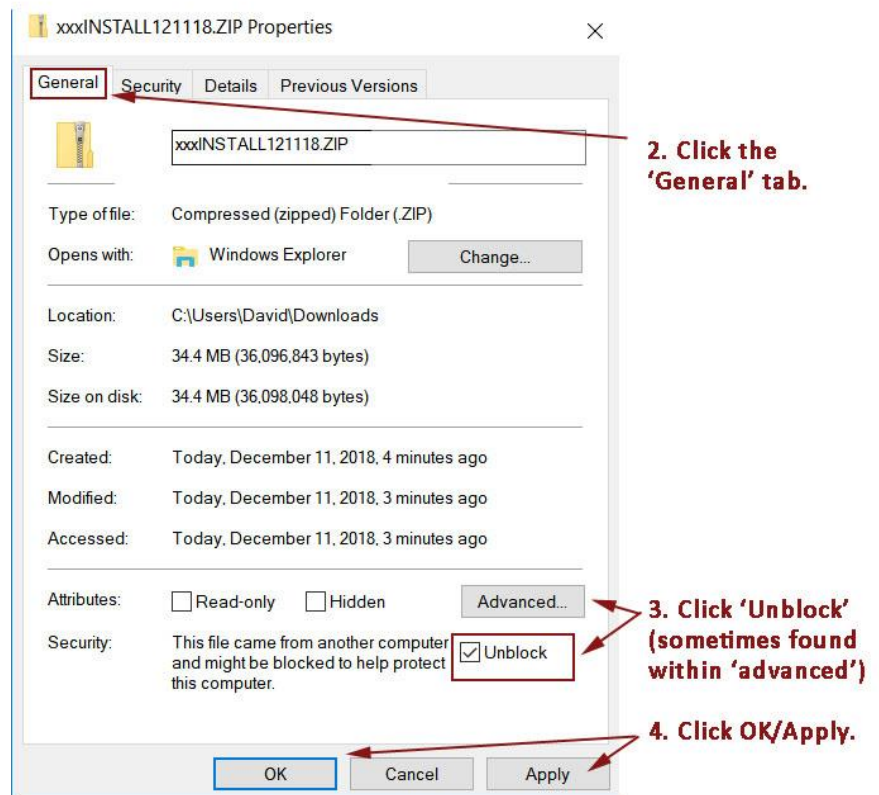
Make sure your Anti-Virus software does not block or quarantine ACT 1 applications when you unzip/extract it (in the next step).

## Step 4 – Extract ZIP File

Right-click on the xxxlINSTALLACT1.ZIP file and choose EXTRACT ALL.

## Step 5 – Create Folder

Create a C:\MKTN\ folder structure on your server (for multi-user setups) or on your individual computer or laptop (for single-user or "local" setups) *prior* to installation, and make sure users have **full modify security permissions** to this MKTN directory and all subdirectories and files (your IT may be required to help you with security permissions).



## Step 6 – Run Install

Open the extracted version of the install, such as the C:\YourName\Downloads\xxxlINSTALLACT1 folder (not the ZIP file), and double-click the \Prod\Install.EXE within to start the installation process. Contact us for the installation password.

## Step 7 – Complete Install

Follow the rest of the [single-user installation steps](#) or [multi-user \(server\) installation steps](#). When Site Manager launches, there are some **manual** steps for you to take: (1) create user(s) in the Users tab, (2) install data in the Install/Remove tab, such as "M" and "N" files, and finally (3) clicking "[Check for Updates](#)".

## Step 8 – First Time Launch

Launch Lineup Manager for the first time. When prompted, enter the USER ID for this computer (a one-time step). The lineup directory file will be built.